## Step 5 - Delivery Week

Please find listed below the recommended actions that you need to take during this step of implementation. This stage is all about getting prepared for your Skills Pathway so you are organised on the day:



	Communicate Skills Pathway Information
	Use the Skills Pathway information template on the Skills Pathway page of the Toolbox and send this to any last minute sign ups to the program. Follow the steps detailed in Step 4 Communication Step by Step Guide.
	Chase and Reconcile Payments
	You need to ensure all participants have made payments for the Skills Pathway program and this is reconciled on your external payment system and on GLF. Connect system.
	Review your Skills Pathway Plan with your Venue and Team
	Make sure everything is in place for your Skills Pathway program by ensuring you have the required practice facility access for each session. We recommend you review the curriculum resource before each class, which is available on the Skills Pathway page of the Toolbox.
	Prepare Equipment
	Your attendees may require specific equipment for the Skills Pathway program they are participating in and you should review what equipment is required depending on the topics you will be covering during that class.
	Prepare Equipment for Games, Practice Stations and Scoring Goal Challenges
	During each class you should be running games and practice stations. You will require equipment such as cones, hoops and tee pegs to run these effectively. Prepare the equipment you need by viewing the class plan on the Skills Pathway page. During your Skills Pathway you will also need to provide students with an opportunity to attempt the scoring goal challenges.
	Organise your Promotional Material
	Skills Pathway should act as a progressive and fluid program that engages golfers of all levels at the club. This could lead student into attending additional private programming, others social group programs as well as signing up to the further levels within the program. Ensure you have marketing collateral ready to distribute to attendees on the day about further opportunities and future classes.
	Activate on MyGame+ on GLF. Connect
	You should ensure prior to your class that all students have been activated for the Scoring Goal Challenges on MyGame+.