



Subject: Junior Academy Program Sign Up Information

Dear [insert parent's name],

Just a short message to confirm that we have reserved a place for your child on our upcoming Junior Academy program block taking place on the following dates and times:

- [insert date and time of Session 1]
- [insert date and time of Session 2]
- [insert date and time of Session 3]
- [insert date and time of Session 4]
- [insert date and time of Session 5]
- [insert date and time of Session 6]
- + *Add Sessions as required*

I have provided some important information below:

Where we meet

- For the first session we will meet at [insert meeting point] at [Insert Time]. This is where you will need to collect your child from at the end of the session if you are not staying to watch.
- The Address of the Golf Club is [Insert Golf Club Address].

What to bring

- Golf clubs if your child has their own. If you need to borrow clubs please let us know as soon as possible so that we can arrange them.
- Water bottle
- Sunscreen if appropriate
- MyAcademy Folder (if this has already been received)

What to wear

- There is no dress code as such but please be aware that we will be outside, and our games and activities will require active participation. Please ensure your child dresses appropriately.
- Trainers are the best footwear if your child doesn't have golf shoes.

Attached to this email is our Junior Safeguarding Pack which we require to be completed and sent back to us prior to the first class. Please return this by [insert date]. We have also attached our Junior Welcome Guides and information flyer about how you can track your child's journey on the program via the GLF. Connect App.

If this is your child's first session, the 'Welcome Pack' will be distributed on the day. If you are yet to make payment for this welcome pack please contact us as soon as possible.

Hopefully that covers everything you need to know, but if you have any questions please let us know by replying to this email.

We are excited to introduce you and your child to the club and the game of golf!

Many thanks,
[insert coach name]
[insert coach title/position]